

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, April 26, 2011 – 6:30 P.M.
High School Library

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, M. Stauffenberg, and Toepper – seven (7) Absent: None – (0).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Fortin, R. Schnitzler, S. Clark, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, J. DePoister and Clerk Fortin - (14)
- Visitors: J. Emerson, M. Cassagrande, A. Eason, B Meek, B. Byrne, T. Butterfield, C. Krause and approximately 30 others.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Hofmeister, seconded by Dodge to add the following additional agenda items:
- C. Resignations – add Jessica Jackson – Jump Start Preschool teacher effective at the end of the 2010-2011 school year.
 - E. Employments - *Kristine Septoski – Part time Certified Occupational Therapy Asst. (two days a week) for the 2011-12 school year.
Zach Dowdy, head girls basketball coach for the 2011-2012 school year.
 - J. Approve Employee Life Insurance Renewal
- Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Public Comments PTO – Mike Cassagrande, President thanked everyone that participated in the “Drive a Ford For Your School” program. There is a potential of \$3,700 raised thru this particular fund raiser. There are some PTO officers resigning from their positions after many years of service, one being Michele Krol. PTO is working on a 501C3 and need help with the paperwork. The Baker’s Square pie night (10% proceeds came to our schools) was a success and the profit figures should be in soon. Pepsi has a new program starting the first of June, which five cents are earned for every Pepsi cap that is saved. Help is needed for the holiday shop.
- Roger Schnitzler reported Dawn Dumas was nominated by Manteno Schools for the United Way (previously the Jr. League of Kankakee) Annual Volunteer Recognition.
- Kassidy Jungles, 7th grade student read her D.A.R. award winning essay.
- Paul Russert introduced Mrs. Teresa Butterfield, WYSE sponsor, who introduced the WYSE team and informed the Board of their recent accomplishments of first place at regional, and 2nd place as a team at sectional competition.

Paul Russert then introduced the 18 Illinois State Scholars for the 2010-2011 school year. They were: Luke Brown, Amanda Daly, Kristine Demonbreun, Marisa Eason, Amy Huish, Elaine Koch, Matthew Ledesma, Jacob Mansfield, Jason Paarlberg, Jennifer Sweeny, Angela Widdowson, Lacy Wild, Haley Hatalla, Keeley Mazurkiewicz, Rebecca Moran, Matt Schamber, Zach Taylor and Samantha Wanless.

Kassie Krause, Manteno Magic Show Choir director, spoke to the Board regarding their request to attend the 2012 National Show Choir completion in New York City during the 2012 spring break. There will be no cost to the District; the Show Choir Boosters will be fundraising for the entire costs.

Approve
NY Show
Choir Trip

Moved by Stauffenberg, seconded by Preston to approve the Manteno Magic Show Choir overnight stay from March 16-19, 2012 to New York City for the FAME New York National Show Choir Invitation as presented. Ayes: Stauffenberg, Preston, Dodge, Hofmeister, Mallaney, Nelson and Toepper – seven (7). Nays – none (0). Motion carried.

Dave Conrad and Randy Fortin gave an update on the Middle School Military Fundraiser, which at the conclusion of the effort rose over \$6,000 and collected over 6,000 supply items for American troops stationed in Afghanistan.

Reports of
Committees

Building Committee – Gary Preston reported the Primary School was the main focus of discussion. The roof recoating will have to be done due to a lot of leaks. Some signage is needed at the ball parks for “park at your own risk”.

Finance Committee – Chairman Mallaney reported the committee reviewed the finance packet, and were updated on the State revenue status. The bids were reviewed for the Primary and High School roof recoating projects. The video surveillance equipment project was discussed, as well as the 50% reimbursement as determined by the Village of Manteno. There was an impact fee update.

Curriculum Committee – Josh Ruland reported the committee discussed Standards-Based reporting in relation to learning targets, grading practices and behavior and academic reporting. Tricia Weber demonstrated the Aimsweb math administration in the area of M-CAP. The last item discussed was Scholastic Reading Counts tests will now be able to be taken from remote locations (i.e. home, public library, etc.) Fidelity and tightening a secure location, such as a few computers at the High School is being explored. The challenge at this point, is the education with staff and students on how to use appropriately. It is at the beginning stages.

Technology Committee – Tom Steele reported the committee met on April 12th and discussed the Google Apps project. More volunteers are needed. The private cloud/server project was discussed with reps. The good news is the prices are much more reasonable than the original pricing. The tech intern search has had seven sophomore interns apply, of which two will be hired. Along with the Village of Manteno, we are soliciting bids for the Phase III of the CCTV project to add up to 63 additional cameras, an additional NVR and more storage. The bids came in all below budget. There has been an iPad demonstration offer from Crescent City Grade School

who received a grant and they have 19 iPads on a mobile cart that they use amongst the classes. We will be taking up their offer and Randy Fortin will follow up.

Consent Agenda Moved by Preston, seconded by Nelson to approve the Consent Agenda as presented:

A. Minutes

- a. Regular Board meeting minutes of March 29, 2011
- b. Executive Session minutes of March 29, 2011

B. Financial Reports

- a. Summary of Cash/Investment/Fund Balances
- b. M-T-D/Y-T-D Revenue/Expenditure Reports
- c. Food Service Report
- d. Payroll Extras and Imprest Fund
- e. Imprest, Payroll and Accounts Payable
- f. Investment Account Reports
- g. Activity Reports
- h. Additional Accounts Payable (there were no additional handouts)

C. Resignations

- a. Sherron Gerard, second grade teacher and co-sponsor for Elementary yearbook at the end of the 2010-2011 school year.
- b. Jessica Jackson – Jump Start Preschool teacher effective at the end of the 2010-2011 school year.

D. FMLA Request

- a. Renee Raloff, High School Special Education teacher from the beginning of the 2011-2012 school year and returning October 3, 2011.
- b. Kelly Short, High School business teacher from approximately August 30, 2011 for six weeks.
- c. Kim Christensen, uncertain timeline

E. Employments

*Erica Lehnus, HS Special Educ. teacher for the 2011-2012 school year.

Donna Ertel, 2011 Summer School English teacher

Bill Thompson, 2011 Summer School Driver's Ed

Bret Pignatiello, 2011 Summer School Driver's Ed

Jason Adams, 2011 Summer School Driver's Ed

Lori Weedon, 2011 Summer School Driver's Ed

Kevin Prendergast, 2011 Summer School Driver's Ed substitute

*Melissa Hopf, sub food service employee

*Kristine Septoski, part time COTA (2 days a week) for the 2011-2012 school year

Zach Dowdy, head girls basketball coach for the 2011-2012 school year

**Pending successful completion of all employment paperwork.*

Summer Maintenance Employment – Start 6/1/11 - Monday–Friday 7:00 a.m. – 3:30 p.m. - \$8.25 per hour (three students will start the week of May 16th to due to year end activities).

Alec Andrewson

Cody Benoit

Justin Emerson
Alex Gregory
Nichole Grindler
Luke Grysen
Steven Hamann
Carole Leutloff
Nathan Martin
Adam Newsom
Substitute Summer Maintenance: Jessica Dziaba

Summer Technology Interns - Start 6/1/11 – Monday-Friday, 4-8 hours per day, \$8.25 per hour

Jacob Mansfield
Tim Johnson
Ellie Mikrut

2011-2012 Extracurricular Assignments

High School Boys Athletics

Varsity Baseball	Pignatiello, Brett
Assistant Baseball	Monk, Zack and Beckner, Matt
Varsity Football	Haines, R.J.
Assistant Football 1	Bailey, Derek
Assistant Football 2	Beckner, Matt
Assistant Football 3	Longtin, John
Assistant Football 4	Blanchette, Cory
Assistant Football 5	Langusch, Mark
Volunteer (Football)	St. Jean, *Steve
Varsity Basketball	Wenzel, Doug
Assistant Varsity Basketball 1	Langusch, Mark
Assistant Varsity Basketball 2	Giacchino, Jim
Asst. Varsity Volunteer	
Freshman Basketball	Monk, Zack
Golf	Pignatiello, Brett
Cross Country	N/A
Track	Pennington, Lee
Wrestling	Blanchette, Cory
Assistant Wrestling	Curran, Bryan*
Soccer	Emerson, Jake
Assistant Soccer	Dowdy, Zach

High School Girls Athletics

Varsity Basketball
Assistant Varsity Basketball 1
Assistant Varsity Basketball 2
Freshman Basketball (JV/Soph)
Varsity Softball
Assistant Softball
Assistant Softball (Volunteer)
Track
Soccer
Assistant Soccer
Varsity Volleyball
Assistant Volleyball
Freshman Volleyball
Cheerleading (Fall Football)
Cheerleading (Winter Basketball)
Cheerleading (Competition)

Middle School Boys Athletics

Middle School Athletic Director
8th Grade Basketball
7th Grade Basketball
6th Grade Basketball
Baseball
Baseball
Head Track
Assistant Track
Wrestling
Assistant Wrestling

Middle School Girls Athletics

8th Grade Volleyball
7th Grade Volleyball
6th Grade Volleyball
8th Grade Basketball
7th Grade Basketball
Softball
Softball
Head Track
Assistant Track
Cheerleading

Music/Drama

HS Show Choir
HS Show Choir Accompanist
MS Show Choir
MS Show Choir Accompanist
HS Band/Concert/Contest/ Basketball Pep

TBA

TBA

Yunker, Amy

TBA

Carlile, Josh
Hiemenz, Hans
Lambert, T.J.
Bailey, Derek and Pennington, Amanda
Emerson, Jake
Robertson, Burgandy and Mikuce, Kevin
Davis, Cheryl
Bechard, Colleen
Trumble, Kristie
Ravens, Jen
Ravens, Jen
Ravens, Jen

VanSwol, Tim
Dowdy, Zach
VanSwol, Tim
Gregory, Aaron
Robbins, John
Monk, Zach
Bechard, Colleen
Dowdy, Zach
Hiemenz, Hans
Boudreau, Tim

Rewerts, Diane
Davis, Cheryl
Trumble, Kristie
Ringler, Chad
Yunker, Amy
T.J. Lambert (1 year due to J. Carlile military)
Hans Hiemenz (1 year due to J. Carlile military)
Kuchar, Candice
Fetherling, Jessica and Fetherling, Lisa
Frerichs, Kristen and Riegle, Jennifer

Krause, Kassandra
Parkison, Karen
Krause, Kassandra
Snyder, Mike
Snyder, Mike

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HS Wind Ensemble Concert/Contest/Football	Snyder, Mike
HS Chorus Concert/Contest	Snyder, Mike
HS Vocal Ensemble Concert/Contest	Snyder, Mike
MS Band Concert/ Contest I	Snyder, Mike
MS Band Concert/ Contest II	Donovan, Veronica
MS Band Concert/ Contest III	Donovan, Veronica
Elem 5th Grade Band Concert	Donovan, Veronica
MS Chorus Concert/Contest I	Krause, Cassandra
MS Chorus Concert/Contest II	Krause, Cassandra
MS Chorus Concert/Contest III	TBA
HS Musical Director	TBA
HS Musical Assistant Director	TBA
HS Musical Art Director	TBA
HS Play Director	No play for 2011-2012
Chorus Accompanist (hourly)	Baldwin, Terri
<u>High School Activities</u>	
Freshman Sponsor 1	Butterfield, Teresa
Freshman Sponsor 2	Ryba, Lauren
Sophomore Sponsor 1	Frank, Alyse
Sophomore Sponsor 2	Yunker, Amy
Junior Sponsor 1	Meier, Casey
Junior Sponsor 2	Ehrenfeld, Kristen
Senior Sponsor 1	Ertel, Donna
Senior Sponsor 2	Koehn, Michelle
Environmental Science Club	Frank, Alyse
National Honors Society	Ertel, Donna
Student Council	Zhorne, Brent
Academic Team	Frame, Kim
Academic JV -	Crandall, Megan
M Club	Crosby, Kevin
Math Contest	Hannigan, Katie
Key Club	Short, Kelly
WYSE	Butterfield, Theresa
<u>Middle School Activities</u>	
Student Council	Whitten, Nichole
National Junior Honors Society	TBA
Speech	TBA
Speech Assistant	TBA
Math Contest	Rewerts, Jerry
Academic Team	Quinn, Julie
Spelling Contest	Johnson, Carolyn
<u>Yearbook</u>	
High School Yearbook	Frame, Kim
Middle School Yearbook	TBA
Elementary School	Lukas, Lindsay and TBA
Primary School	TBA

- F. Approve High School Handbook changes for 2011-2012 school year
- G. Approve Middle School Handbook changes for 2011-2012 school year
- H. Approve District Handbook changes for 2011-2012 school year
- I. Approve revised Certified 2011-2012 Tenured Teacher list.
- J. Approve Employee Life Insurance renewal (Met Life for the 2011-2012 school year)

Ayes: Preston, Nelson, Dodge, Hofmeister, Mallaney, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office
Report

Supt. Russert reported on the following:

- A. Report card changes next year, parents will have to opt in to receive paper report cards next year, otherwise report cards can be accessed via Family Access.
- B. Primary School building structure
- C. Good News
 1. **Recognition of Marty Basham's** donation of new risers for the Show Choir.
 2. **Learning Express** – A FREE on-line resource available for students through the Manteno Public Library. Easy access by going to www.manteno.lib.il.us and clicking on the Learning express link. To register use the ID number on your Manteno Public Library card as your user name and then create a password. This is to practice specific ACT skills, English, Math, Reading, Science, or Writing skills. This includes general test taking strategies, and many other resources for school and career related topics.
 3. **Kassidy Jungles**, 7th grader was a DAR Essay winner .
 4. **Taylor Christensen** took first place in the Broadcasting Talent Show in March.
 5. **Katie Latimer** received an award for her acrylic painting of her brothers and Aaron Ayala received an award for his acrylic landscape painting at the March 30th annual KCC High School Art Exhibit.
 6. **The Show Choir Gala** took place on Saturday, April 9th and was a stellar event. There were 456 people served for dinner and had 43 people in the balcony to view the show. There were 100 parent volunteers and 121 students.
 7. **Middle School Scholastic Bowl Team are the Conference Champs**. They participated in the Kan-Will Tournament on Tuesday, April 12, 2011 and won first place. They will participate in the Regional Tournament on April 27th at the Middle School. Students on the team are: Ben Lanoue, Jeremy Eason, Jonathon Clark, Gabe O'Connor, Leeann Randall, LeeAnna Davis, Lauren Werner, Elizabeth Kooy, Mark Henderson, Ryan Hacek, Jonathon Had, Lucas Robbins, Brenten Couch, and Zach Zawisza.
 8. **The High School art students** attended the **I-8 Art Portfolio Competition** on April 18th at the Lisle High School. Seniors, Katie Latimer and Sydney Couch received ribbons for representing Manteno with their portfolios displaying 15-20 of their art works. Sophomore, Aaron Ayala received two ribbons in the Media Competition. One for his printmaking portrait and another for a landscape painting.

D. NHS Inductees

Cameron Brewer, Alan Knol, Matthew Schamber, Joshua Yaeger, Elisa Caballero, Kathryn Collins, Allison Diehl, Lauren Harnois, Nicole Horn, Corey Irvin, Taylor Irvin, Timothy Johnson, Sophie Meskis, Caitlin Murray, Nicolette Schimanski, and Rebecca Zielinski, Nathaniel Brown, Brett Gilbert, Jessica Marshall, Christine Massie, and Kara Steiskal.

E. Manteno Educational Foundation Golf Outing – May 31st tickets are available at the District Office.

F. State PSAE testing will be April 27-28 for all 11th grade students.

I would like to invite the Board to the student breakfasts held each morning and I would like to thank the teachers that volunteer their time cooking breakfast for the students so they have the nutrition they need for rigorous days of testing.

G. Upcoming Events:

Wednesday, April 27 thru May 11	Manteno Public Library Display of Manteno High School artists of the 2010-11 school year
Monday, May 2, 2011	KACC Awards night at KCC
Friday, May 6, 2011	Senior Class Trip/Spirit of Chicago
Saturday, May 7, 2011	Junior/Senior Prom
Wednesday, May 11, 2011	MHS Spring Concert with Manteno Magic Performance
May 13, 14th & 15th	HS Play “Story Theatre” 7:30 P.M. Friday, Saturday and Sunday is 2:00 P.M. at the MS
Wednesday, May 18, 2011	Last full day for seniors and last day for seniors at KACC
Friday, May 20, 2011	Senior Breakfast at 7:30 A.M.
Saturday, May 21, 2011	Baccalaureate at 7:00 P.M.
	Senior Awards Night at 7:30 P.M.
Sunday, May 22, 2011	High School Graduation – 2:00 P.M.
Monday, May 23, 2011	Eighth Grade Banquet – 6:00 P.M. at the HS
Tuesday, May 24, 2011	Eighth Grade Promotion at the HS 7:00 P.M.
Tuesday, May 31, 2011	Report Card Day and Ed Foundation Golf Outing/Lunch
	Sports Physicals at MHS from 8:30 to 11:00 A.M.

Barb Meek, BLDD Architects, Inc. presented a Power Point on possible layouts for the potential Primary School addition to the Elementary School. Supt. Russert also discussed an option of frontage road warehouse property that could be renovated. Supt. Russert confirmed with the architect that the feasibility of the renovation would require an investment of approximately \$10,000. Mr. Nelson stated he did not like the location of the property. No appropriation was made to further study the warehouse option. Ms. Meek commented we would not save as much as hoped by going that route. The Board asked to continue to look at cost saving ideas for the building addition.

Old Business

Award PS Roof Recoating Project Moved by Nelson, seconded by Dodge to award the Primary School roof recoating project to Knickerbocker Roofing and Paving Co. in the amount of \$138,800.00. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg - seven (7). Nays – none (0). Motion carried.

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Award HS Roof Recoating Project Moved by Preston, seconded by Hofmeister to award the High School gym roof repair project to Knickerbocker Roofing and Paving Co. in the amount of \$75,650.00. Ayes: Preston, Hofmeister, Dodge, Mallaney, Nelson, Toepper and Stauffenberg - seven (7). Nays – none (0). Motion carried.

New Business

Award Video Surveillance Equipment Phase III Moved by Toepper, seconded by Hofmeister to approve what the Village of Manteno deems best for the awarding of the video surveillance equipment - Phase III at a cost not to exceed \$64,034.20. Ayes: Toepper, Hofmeister, Dodge, Mallaney, Nelson, Preston and Stauffenberg – seven (7). Nays - None – (0). Motion carried.

Anticipated Items Award Elementary School gym door hinge replacement project. Award Elementary School air louver relocation project.

Report of April 5, 2011 School Board Election Results Deb Fortin, Local Election Official, reported to the Board of Education the results of the April 5, 2011 election as follows:

Elizabeth Hofmeister	899	Gary Preston	792
Mark Stauffenberg	854	Mike Nelson	806
Gale Dodge	824		

Moved by Dodge, seconded by Hofmeister that the results be certified by the Kankakee County Clerk and is presented to the Treasurer and the Regional Superintendent of Schools. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Declare Winners Of Board Election Moved by Preston, seconded by Nelson to approve the results of the April 5, 2011 election and Gale Dodge, Elizabeth Hofmeister, Mike Nelson, Gary Preston, and Mark Stauffenberg be declared elected to the Manteno School Board. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Change of Start Time For May 24th Board Mtg. Moved by Nelson, seconded by Hofmeister to change the time of the May 24th, 2011 Board of Education meeting from 6:30 p.m. to 5:30 p.m. (due to Middle School promotion that evening). Voice vote: All ayes – seven (7). Nays - none (0). Motion carried.

Adjourn to Executive Session Moved by Nelson, seconded by Dodge to adjourn for Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel; collective negotiating matters; presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; investment contracts; security procedures which may include personnel; student disciplinary cases; litigation; issues under the Tort Immunity Act; professional ethics or performance; board self evaluation; selection to fill a public office; and/or the discussion of previously closed minutes. Ayes: Nelson, Dodge, Hofmeister, Mallaney, Preston, Toepper and Stauffenberg – seven (7). Nays – none (0). Motion carried. Open session ended at 7:53 p.m.

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Return to Open Session Moved by Hofmeister, seconded by Nelson to return to Open Session at 9:03 p.m. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Preston, Toepper and Stauffenberg - seven (7). Nays – none (0). Motion carried.

Approve Termination Of Employee "I" Moved by Dodge, seconded by Preston to approve the termination of employment for Employee "I". Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

One Year Leave Request President Stauffenberg asked for a motion to approve a one year leave of absence for Employee "G". The request died for lack of motion.

Release of Employee "H" Moved by Toepper, seconded by Nelson to release Employee "H" at the end of the 2010-2011 school year for cause. Ayes: Toepper, Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Settlement Agreement Moved by Hofmeister, seconded by Dodge to approve the settlement agreement as discussed in closed session, and to authorize the Superintendent to sign the agreement in substantially similar form to the version discussed in closed session. Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Appointment Of Pres. And Sec. Pro-Tem Moved by Nelson, seconded by Dodge to name Patrick Mallaney as President pro-tem and Jon Toepper as Secretary pro-tem for the purpose of Board reorganization. Voice vote: All ayes – seven (7). Nays – none (0). Motion carried.

Meeting Adjourned Moved by Nelson, seconded by Hofmeister to adjourn the meeting Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 9:09 p.m.

**Mark Stauffenberg*

**Patrick Mallaney*

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/DF

*Original signatures on file at the District Office